

AlexMUN 2026 Protocol

The purpose of this protocol is to establish the general provisions governing the conduct of sessions during AlexMUN 2026. Through these rules, the aim is to ensure order, impartiality, and academic excellence in debate, while fostering an environment of respect, professionalism, and cooperation among all participants. The regulations outlined herein are mandatory for delegates, academic boards, the Secretariat, note runners, faculty advisors, and visitors. Adherence to these standards will ensure that the work of the committees proceeds efficiently and in accordance with the highest standards of a Model United Nations conference.

Scope of application

The following Rules of Procedure shall apply to the committees of AlexMUN 2026:

- International Bioethics committee (IBC)
- Disarmament and International Security Committee (DISEC)
- International Criminal Police Organization (INTERPOL)
- United Nations Educational, Scientific, and Cultural Organization (UNESCO)
- United Nations International Children's Emergency Fund (UNICEF)
- Ministry of Magic (MOM)
- European Union (EU)
- North Atlantic Treaty Organization (NATO)
- United Nations General Assembly (UNGA)
- United Nations office of for outer Space Affairs (UNOOSA)
- Special Committee on Peacekeeping Operations (C34)

Secretariat

I. The Secretariat of AlexMUN 2026 shall consist of a team responsible for organizing and executing the Model. It shall be composed of:

- a) Secretaries-General: Pamela Alonso and Daniela Armada
- b) Under-Secretary: Flavio Jiménez
- c) Protocol Secretary: Alejandro Graue
- d) Academic Secretary: Alexander Gámez
- e) Crisis Secretary: Natalia Tiburcio
- f) Secretary of Logistics and Internal Affairs: Mauro Reséndiz
- g) Communications Secretary: Natalia Campos

II. Following the instructions of the Presidents and Moderators, delegates must pause the session and rise from their seats whenever a member of the Secretariat enters the room. This also applies to the entrance of institutional authorities; the Dais will be responsible for indicating when this occurs.

III. Any participant sanctioned during or outside a working session shall be ineligible to receive awards.

Delegates

Within each committee, participants shall represent a delegation assigned to them in advance. During sessions, delegates must refer to themselves in the third person at all times, unless the nature of the committee dictates otherwise. They must use phrases such as *The Delegation of [country] believes...*, *"The Delegation of [country] proposes..."*, or similar formulations. Delegates shall not use the first person singular or plural, except when explicitly required by the nature of the committee or delegation. They must address other delegates diplomatically and avoid direct contact unless permitted by the flow of debate.

Delegates shall have the following obligations:

- I. Comply with this protocol at all times and refrain from disrupting the debate.
- II. Direct interaction between delegates shall be limited to diplomatic notes and unmoderated caucuses.
- III. Submit to the chair an Official Position Paper reflecting their main lines of argumentation before the sessions begin. Failure to do so will result in a formal warning. This document must be clear and concise, in accordance with the AlexMUN guidelines.

Language

- I. The official working language for all sessions covered by this protocol shall be English. No other language may be used during committee sessions.
- II. A motion to change the working language shall be out of order.

Warnings

- I. Any delegate violating the provisions of this protocol shall receive a direct warning.
- II. Two consecutive warnings in the same session shall result in suspension from that session; the delegate may return at the beginning of the next one.
- III. Three warnings throughout the event shall prompt the Secretariat to deliberate on possible expulsion from the Model.

Electronic Devices

- I. In accordance with Article 5 of the General Rules of the model, the use of mobile phones, smartwatches, and earphones is prohibited. Tablets and laptops may be used only to consult previously downloaded materials.
- II. Internet access during sessions is strictly forbidden.
- III. The use of social media is expressly prohibited during working sessions.

Diplomatic Conduct

Delegates must maintain a diplomatic demeanor at all times, regardless of the delegation they represent, as outlined in Article 3.6 of the General Rules.

- I. Respectful and formal language: Delegates shall express themselves courteously, avoiding offensive, colloquial, or derogatory language.
- II. Constructive tone: Arguments should be presented clearly, logically, and objectively, prioritizing dialogue over personal confrontation.
- III. Impartiality and professionalism: Delegates must act according to their delegation's official stance, excluding personal opinions.
- IV. Respect for order: All interventions must follow the procedures established by the chair.
- V. Collaborative attitude: Delegates should seek to negotiate, cooperate, and build consensus, even when substantial disagreements arise.

Cultural Sensitivity

AlexMUN seeks to promote awareness and respect for cultural diversity. Therefore, conduct that perpetuates stereotypes, cultural appropriation, or discrimination will not be tolerated.

- I. Delegates must refrain from using inappropriate attire or mimicking the accents or behaviors of the populations they represent.
- II. Cultural attire may be permitted with prior authorization from the Secretariat, in accordance with general regulations.

Dress Code

- I. As established in Article 8 of the General Rules, all delegates must wear professional business attire throughout the conference.

II. Exceptions may be granted for medical, cultural, or identity-related reasons with prior official authorization from the Secretariat. III. Any violation of the dress code must be reported to the Secretariat via the chair or Faculty; direct confrontation between delegates is prohibited.

IV. Delegates may request, through a personal privilege point in a diplomatic note, to remove their jacket during a session. This may also be done freely during unmoderated caucuses or after the session adjourns.

Awards

I. The AlexMUN 2026 Organizing Committee will recognize participants who have excelled in performance, as determined by the delegates, chairs members, Secretariat, and school authorities.

II. Delegates with advanced debate skills or significant prior MUN experience who register in beginner committees will not be eligible for awards, to maintain fair competition. III. Decisions of the Organizing Committee are final and binding.

Academic chairs

Each chair will consist of three members responsible for ensuring the highest academic quality during sessions. Their authority must be respected, and any conflicts must be mediated by the Secretariat.

I. **President:** The highest authority within the committee, responsible for maintaining academic quality, ensuring compliance with the protocol, and declaring sessions open, suspended, or closed. The President must also approve Working Papers and Draft Resolutions.

II. **Moderator:** Responsible for directing debate, accepting or rejecting motions, inquiries, and procedural requests. If the President is absent, the Moderator temporarily assumes presidential powers.

III. **Conference Officer:** Oversees administrative matters, maintains the Speakers List, manages speaking times, counts votes, and ensures smooth procedural flow.

Note Runners

Note runners facilitate communication between delegates and play a crucial logistical role.

I. Note runners may review diplomatic notes and report any violations of protocol to the chair.

II. II. Disrespect toward a note runner constitutes a serious violation and will result in severe sanctions.

Faculty Advisors

Faculty serve as institutional representatives linking delegations with the Secretariat. Their role is observational, not participatory.

- I. Faculty must be properly accredited and follow all behavioral and dress code standards.
- II. They may not communicate directly with their delegates during sessions.
- III. Faculty must leave the room during unmoderated caucuses.
- IV. In exceptional cases, they may send diplomatic notes through pages, subject to approval by the chair.

Quorum

Quorum is established when the committee has sufficient attendance to begin a session.

- I. Quorum requires a simple majority (50% plus one) of registered delegates present.
- II. The Conference Officer shall conduct roll call at the start of each session.
- III. Regardless of quorum, the President may declare the session officially open if deemed appropriate.

Points and Motions

Points and motions allow delegates to intervene in debate, make requests, inform the chair of procedural matters, or direct the flow of discussion. The chair has full authority to determine whether a motion is in order; such decisions are not subject to appeal.

I) Motion of procedure Used to alter debate flow (set the agenda, open the Speakers' List, establish a caucus, or call a question).

- a. Admissible only when the floor is open.
- b. Must be seconded and voted upon.
- c. Requires a simple majority for approval.

II) Point of Parliamentary Inquiry: Used to ask the chair about procedural matters.

III) Point of Order: Used to indicate a violation of protocol or procedural inconsistency.

IV) Point of Personal Privilege: Used to request conditions that improve a delegate's comfort or performance.

V) Agenda Setting A motion of procedure used to determine the topic that will be debated first.

VI) Speakers List A procedural motion allowing delegates to express their official positions on the topic under discussion. Speaking time shall range between 30 and 90 seconds, with the possibility of yielding time to the chair, questions, comments, or another delegation.

VII) Extraordinary Question Session A procedural motion allowing direct questions between delegations, subject to standard approval, seconding, and voting procedures.

VIII) Moderated Caucus A suspension of the Speakers' List to promote more fluid communication between delegations. Requires a procedural motion, second, and simple majority vote. Extensions may be granted once, for a shorter duration.

IX) Unmoderated Caucus A pause in the Speakers' List allowing direct negotiation among delegations. The same procedural rules apply. Faculty and visitors must leave the room during this time.

X) Closure of the Session A procedural motion to suspend or conclude a session according to the conference schedule. Requires a second and a simple majority vote.

XI) Closure of Debate A procedural motion to end discussion on the current topic.

I. It may only be raised after a Draft Resolution has been read.

II. Must be seconded and approved by a simple majority vote.

III. Once passed, the committee proceeds to final voting.

Working Papers

Documents consolidating proposals and ideas discussed in committee. They require the signatures of one-third of the delegates present, submission through a diplomatic note, and chair approval prior to presentation.

Draft Resolutions

Documents representing the committee's collective work, proposing viable solutions to the topic. They must derive from Working Papers, bear two-thirds of delegates' signatures, and be approved by simple majority before being read and voted upon.

Final Voting

After closure of debate, final voting determines whether a Draft Resolution will be adopted as the Official Resolution.

I. There shall be three voting rounds:

- a. First round: In favor, against, in favor with explanation, against with explanation, abstain, or pass.
- b. Second round: In favor, against, abstain, or pass. Delegates voting with explanation in the first round may speak for one minute.
- c. Third round: In favor, against, or abstain.

II. Adoption requires a qualified majority — two-thirds of delegations present — in the third round.

Summary of Main Points

Quorum: Achieved when 50% + 1 of registered delegates are present.

Point of Parliamentary Inquiry: Question about procedure.

Point of Order: Indicates a procedural violation.

Point of Personal Privilege: Request to facilitate delegate performance.

Summary of Main Motions

Agenda Setting: Defines the topic of debate.

Speakers' List: Allows official statements.

Extraordinary Question Session: Enables direct questions.

Moderated Caucus: Quick, structured exchanges.

Unmoderated Caucus: Direct negotiation among delegates.

Closure of Session: Suspends or ends a session.

Closure of Debate: Ends discussion on a topic.

Working Papers: Preliminary proposals (1/3 signatures).

Draft Resolutions: Formal solutions (2/3 signatures).

Final Voting: Conducted in three rounds; adoption requires a two-thirds majority.

For any inquiries, please contact the General Secretariat at: alexmun@bab.edu.mx

Sincerely,

Alejandro Graue Von L.

Protocol Secretary, AlexMUN 2026